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## The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 21 — 1979 ජනවාරි 26 වැනි සිකුරාදා — 1979.01.26

No. 21 — FRIDAY, JANUARY 26, 1979

(Published by Authority)

### PART I: SECTION (I) — GENERAL

(Separate paging is given to each language of every part in order that it may be filed separately.)

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N.B.—Rubber Research (Amendment) Act No. 4 of 1979, Tobacco Tax (Amendment) Act, No. 5 of 1979 and Resident Guest (Tax Exemption) Act, No. 6 of 1979 of the Parliament of the Democratic Socialist Republic of Sri Lanka were published as Supplements to Part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of January 19, 1979.

#### Appointments, &c., by the President

No. 20 of 1979

My No. D. 21/Rect./923.

**ARMY—REGULAR FORCE—RETIREMENT  
APPROVED BY HIS EXCELLENCY THE  
PRESIDENT**

THE under-mentioned officer retires from the Regular Force of the Sri Lanka Army with effect from March 15, 1979:

Captain HERATH MUDIYANSELAGE PALLEGEDERA  
GUNATILAKE, SLCMP.

By His Excellency's command,

C. A. DHARMAPALA,  
Secretary,  
Ministry of Defence.

Colombo, January 10, 1979.

1-567—Gazette No. 21 of 26.01.79

No. 21 of 1979

My No. D. 22/Rect/330.

**SRI LANKA NAVY—OFFICERS TRANSFER  
FROM THE REGULAR NAVAL FORCE TO THE  
REGULAR NAVAL RESERVE**

HIS EXCELLENCY THE PRESIDENT has approved the transfer of the undermentioned officer from the Regular Naval Force to the Regular Naval Reserve with effect from November 01, 1978:

Commander (L) H. D. L. M. PALMON, SLN.

By His Excellency's command,

C. A. DHARMAPALA,  
Secretary,  
Ministry of Defence.

Colombo, January 08, 1979.

1-566—Gazette No. 21 of 26.01.79

#### SPECIAL NOTICE REGARDING FORWARDING OF NOTICES FOR PUBLICATION IN THE WEEKLY GAZETTE

ATTENTION is drawn to the Important Notice appearing at the end of each part of the “Gazette” of the first week of every month regarding dates of publication of the future weekly “Gazettes” and the latest times by which Notices will be accepted by the “Government Printer” for publication therein. All Notices for publication in the “Gazette” received out of times specified in the said notice will be returned to the senders concerned.

L. W. P. PRIERIS,  
Government Printer.

Department of Government Printing,  
Colombo, September 07, 1978.



- (24) Railway
- (25) Civil Aviation Department
- (26) National Milk Board
- (27) Air Ports
- (28) Prisons
- (29) Department of Prisons
- (30) Dept. of Health

CATEGORY III

Every Government Department, Corporation or Statutory Board not enumerated under the above categories I and II will purchase all stores in metric quantities and dimensions.

1-489—Gazette No. 21 of 79.01.26

NATIONAL ARCHIVES LAW, No. 48 OF 1973

Regulations under Sections 16 (a) and 16 (h) of the National Archives Law, No. 48 of 1973

REGULATIONS made by the Minister of Cultural Affairs, under sections 16(a) and 16(h) of the National Archives Law, No. 48 of 1973, for the Preservation, periodical review and destruction of Court records of Sri Lanka and approved by Parliament.

Colombo, 10th January, 1979.

E. L. B. HURULLE,  
 Minister of Cultural Affairs.

CLASS 'A'

SCHEDULE I

REGULATIONS MADE UNDER SECTION 16 (a) OF THE NATIONAL ARCHIVES LAW, NO. 48 OF 1973, FOR THE PERMANENT PRESERVATION OF COURT RECORDS OF SRI LANKA

CUMULATED SCHEDULE CONTAINING A LIST & PARTICULARS OF INACTIVE RECORDS FOR PERMANENT PRESERVATION TO BE TRANSFERRED TO THE ARCHIVES, VIDE SECTION 9 (2) (d) OF NATIONAL ARCHIVES LAW

Serial No.	Supreme Court Class of Records	High Court Class of Records	District & Magistrate Courts Class of Records
1 ..	Ceremonial sittings of the Supreme Court	Corr. with the Ministry of Justice	Appeal Register, Civil Cases
2 ..	Circulars of the Supreme Court	Fines register and arrears of fines Register	Appeal, Register, Criminal Cases
3 ..	Citizenship appeals	Institution register	Circulars
4 ..	Cor. with Attorney General	Naval cases (Judgement only to be retained)	Copies of certificates of sales
5 ..	*Corr. with the judges of the Supreme Court	Register of Admiralty	Corr. with the Ministry of Justice
6 ..	*Corr. with the Judges		†Fiscal conveyances
7 ..	*Corr. with the Minister		Institution Register, Civil
8 ..	*Corr. with the Ministry of Justice		Institution Register, Criminal
9 ..	*Corr. with the Police		Inventories
10 ..	*Council of Legal education		†Land cases
11 ..	Criminal appeals		†Land Acquisition cases
12 ..	Draft minutes		Money cases
13 ..	Enrolment of Attorney's at Law		†Partition cases
14 ..	Judges meetings		Quarterly returns of Criminal and Civil cases
15 ..	Petitions sent to Supreme Court		Register of cases destroyed
16 ..	Registers of appeals		Register of inquests
17 ..	Revision applications Register		Special Cases
18 ..	Rules made under Law, No. 44 of 1973..		†Testamentary cases
19			Trust cases

\*Files pertaining to policy matters only.

†Quantum to be decided.

Settled as above :

Sgd. A. DEWARAJA,  
 for the Department of National Archives.

Sgd. S. Y. B. M. P. B. HERAT,  
 for the Supreme Court of Sri Lanka.

M. V. B. KUMARAKULASINGHE,  
 for the High Courts of Sri Lanka.

M. V. B. KUMARAKULASINGHE,  
 for the District & Magistrate Courts of Sri Lanka.

25th, November 1976.

SCHEDULE II

REGULATIONS MADE UNDER SECTIONS 16 (1) (a) AND 16 (h) OF THE NATIONAL ARCHIVES LAW, NO. 48 OF 1973, FOR REVIEW AT THE END OF EVERY FIVE YEARS, FOR EITHER PERMANENT PRESERVATION OF DESTRUCTION OF COURT RECORDS OF SRI LANKA

CUMULATED SCHEDULE CONTAINING A LIST & PARTICULARS OF INACTIVE RECORDS TO BE REVISED AT THE END OF EVERY FIVE YEARS, FOR EITHER PERMANENT KEEPING OR DESTRUCTION

Serial No.	Supreme Court Class of Records	High Court Class of Records	District & Magistrate Courts Class of Records
1 ..	Allocation of duties		Corr. with the other Ministries
2 ..	Corr. with Director, Accounts and Payments		Curator Guardian cases
3 ..	Corr. with Director of Supply and Cadre		Divorce cases



Serial No.	Supreme Court Class of Records	High Court Class of Records	District and Magistrate Courts Class of Records
4 ..	Increment Register		L Cases
5 ..	Janata Committee papers		Lunacy Guardian Cases
6 ..	Trade union papers		Money Cases
7			Mortgage Bond Cases
		Settled as above.	
	A. DEWARAJA, for the Department of National Archives.		S. Y. B. M. P. B. HERAT, for the Supreme Court of Sri Lanka.
			M. V. B. KUMARAKULASINGHE, for the District & Magistrate Courts of Sri Lanka.

25th November, 1976.

CLASS 'C'

## SCHEDULE III

REGULATIONS MADE UNDER SECTION 16(1) (h) OF THE NATIONAL ARCHIVES LAW NO. 48 OF 1973, FOR THE  
DESTRUCTION OF COURT RECORDS OF SRI LANKA

CUMULATED SCHEDULE CONTAINING A LIST AND PARTICULARS OF INACTIVE  
RECORDS FOR DESTRUCTION

Abbreviation :

D/2—Destroy/period mentioned.

Serial No.	Supreme Court		High Court		District & Magistrate Courts	
	Class of Records	Action	Class of Records	Action	Class of Records	Action
1 ..	Appeals re. maintenance	D/5	.. Admiralty cases	.. D/3	.. Applications for Auctioneers	D/1
2 ..	Applications for bail	D/2	.. Agreements and Bonds	After the loan has been settled	.. Applications for Court Commissioners (Valuers)	D/1
3 ..	Applications for transfer	D/2	.. Annual verification	After auditing	.. Applications for Railway Warrants	D/1
4 ..	Applications for writs of Habeas Corpus	D/15	.. Applications for Holiday Warrants	D/2	.. Applications for Surveyors	D/1
5 ..	Audit queries	D/5	.. Cash books	.. After auditing	.. Applications for Sworn Translators	D/1
6 ..	Cash books	.. After auditing	.. Corr. with Departments	D/2	.. Attendance Registers	D/2
7 ..	Complaints against Attorney's-at-Law	After inquiries are finalised	.. Counterfoil books	.. After auditing	.. Auctioneers	.. 3 years after service ceases
8 ..	Corr. re disciplinary inquiries	D/5	.. Criminal cases	.. Judgements of more important cases to be retained or transferred either on the advice of the Court or on selection by the Archives	.. Auction sales Register	D/5
9 ..	Court vacations	.. D/2	.. Fees Register	.. After auditing	.. Cash books	.. D/6
10 ..	Criminal appeal cases	D/20	.. Holiday Warrant register	do.	.. Conciliation Board cases	D/5
11 ..	Day book	.. D/3	.. Injunction cases	.. D/2	.. Copying fees Register	1 years after auditing
12 ..	Despatch Register	.. D/3	.. Issue register	.. After auditing	.. Corr. with the Banks	D/6
13 ..	Estimates	.. D/5	.. Leave applications	D/1	.. Corr. with High Court on payments	D/3
14 ..	Holiday warrants	.. D/1	.. Leave registers	.. D/20	.. Corr. with the Ministry of Justice	D/10
15 ..	Income tax appeals	.. D/2	.. Overtime register	.. After auditing	.. Counterfoils of receipts	D/3
16 ..	Index of courts and case numbers	D/5	.. Personal files	.. Vide Treasury circular No. 261 of 30th September 1955	.. Court Commissioners Surveyors Service	3 years after service ceases
17 ..	Index to District Courts and Magistrate Court appeals	D/5	.. Register of attendance	D/5	.. Crown Proctor	.. 3 years after Officer ceases to function
18 ..	Invitations	.. D/3	.. Register of injunctions	D/2	.. Day book	.. D/3
19 ..	Inward Register	.. D/2	.. Register of inward registered letters	D/3	.. Deposit Ledger	.. D/20
20 ..	Leave applications	.. D/1	.. Register of outward letters	D/3	.. Duty lists	.. D/10
21 ..	Leave Registers	D/1	.. Register of payment of Advances	After reconciled	.. Entail cases	.. Destroy when money is withdrawn



Serial No.	Supreme Court		High Court		District & Magistrate Courts	
	Class of Records	Action	Class of Records	Action	Class of Records	Action
22	Leave to appeal	D/5	Register of payments to jurors and witnesses and others	D/5	Fines Register	D/5
23	Letter registers	D/3	Register of process	D/2	Firearms Register	D/7
24	Listing register	D/2	Register of productions	One year after all the productions entered in the Registers are disposed of	Gazettes	D
25	Maintenance of buildings	D/15	Requisition stores	for after auditing	Guardian cases	Where no money is in deposit
26	Miscellaneous appeals	D/5	Returns sent to Supreme Court Judges	D/2	Income tax cases	Destroy when money is withdrawn
27	Movement register	D/10	Telephones, corres. reg.	D/5	Leave applications	D/1
28	No pay and half pay returns	D/2	Votes ledgers	after auditing	Leave Registers	D/10
29	Personal files	Vide Treasury circular No. 261 of 30 September 1955	—	—	Lunacy cases	D/25
30	Personal Employment ledger	After auditing	—	—	Money cases	D/5
31	Petty cash books	Do.	—	—	Notary Public	3 years after service ceases
32	Photostat Register	D/3	—	—	National Housing cases	D/5
33	Priority Register	D/2	—	—	Personal files	Vide Treasury Circular No. 261 of 30th September 1955.
34	Register of applications for writs of Habeas Corpus	D/20	—	—	Process Register	D/6
35	Register of Fees	D/5	—	—	Production Register	D/10
36	Register of Civil appeals	D/5	—	—	Railway warrant Register	D/5
37	Revenue returns	D/5	—	—	Register of arrears of fine	D/5
38	Revision applications	D/5	—	—	Register of inquests	D/15
39	Sealing register	D/3	—	—	Register of Justices of the Peace	3 years after service ceases
40	Telephones	D/5	—	—	Registered letter registers	D/2
41	Typed brief	D/2	—	—	Register of receipts and issues of stationery	D
42	Votes Lodger	After auditing	—	—	Rent and ejectionment cases	D/5
43	Welfare matters	D/15	—	—	Special cases	One year after the order
44	Writ applications	D/5	—	—	Stamp Register	D/5
45	—	—	—	—	Summary cases	D/5
46	—	—	—	—	Sworn Translators	3 years after service ceases
47	—	—	—	—	Trial Roll	D/3
48	—	—	—	—	Valuers	3 years after service ceases
49	—	—	—	—	Writ Register	D/20

Settled as above.

S. Y. B. M. P. B. HERAT,  
 for the Supreme Court of Sri Lanka.

M. V. B. KUMARAKULASINGHE,  
 for the District and Magistrate Court of Sri Lanka.

A. Dewaraja,  
 for the Department of National Archives.  
 25th November, 1976